

Scianni, Melissa

From: Skadowski, Suzanne
Sent: Wednesday, February 11, 2015 9:10 AM
To: Orvin, Chris
Cc: Spraul, Greg;Fontaine, Tim;Woods, Terry;Maier, Brent
Subject: RE: FY 2016 Appropriation Hearings Fact Sheets (Due February 17th)

Thank you!

Suzanne Skadowski
Public Affairs Specialist
U.S. Environmental Protection Agency | San Francisco
D: 415-972-3165 | C: 415-265-2863 | E: skadowski.suzanne@epa.gov

From: Orvin, Chris
Sent: Wednesday, February 11, 2015 5:49 AM
To: Skadowski, Suzanne
Cc: Spraul, Greg; Fontaine, Tim; Woods, Terry; Maier, Brent
Subject: RE: FY 2016 Appropriation Hearings Fact Sheets (Due February 17th)

Hey Suzanne, I got your voicemail. I think that should be fine. If you can get us your factsheet as soon as you can, we'd appreciate it.

Thanks,

Chris Orvin
EPA Office of Water
Resource Management Staff
202-564-0430

From: Skadowski, Suzanne
Sent: Tuesday, February 10, 2015 8:25 PM
To: Orvin, Chris
Cc: Spraul, Greg; Fontaine, Tim; Woods, Terry; Maier, Brent
Subject: RE: FY 2016 Appropriation Hearings Fact Sheets (Due February 17th)

Hi Chris,

Per my voicemail to you this afternoon, we are still working on getting you a draft fact sheet for the Cargill site. I am hoping to have this to you COB Wed. Please let me know if this will be a problem. Feel free to call me to discuss further. Thanks!

Suzanne Skadowski
Public Affairs Specialist
U.S. Environmental Protection Agency | San Francisco
D: 415-972-3165 | C: 415-265-2863 | E: skadowski.suzanne@epa.gov

From: Skadowski, Suzanne
Sent: Thursday, February 05, 2015 5:19 PM
To: Orvin, Chris; Maier, Brent
Cc: Spraul, Greg; Fontaine, Tim; Woods, Terry; Maier, Brent
Subject: RE: FY 2016 Appropriation Hearings Fact Sheets (Due February 17th)

Hi Chris,

I'm working with our Water Division and wetlands office now to get you the info requested. Thanks!

Suzanne Skadowski

Public Affairs Specialist

U.S. Environmental Protection Agency | San Francisco

D: 415-972-3165 | C: 415-265-2863 | E: skadowski.suzanne@epa.gov

From: Orvin, Chris

Sent: Thursday, February 05, 2015 11:00 AM

To: Maier, Brent; Skadowski, Suzanne

Cc: Spraul, Greg; Fontaine, Tim; Woods, Terry

Subject: RE: FY 2016 Appropriation Hearings Fact Sheets (Due February 17th)

Sorry, just to clarify: the list of topics I sent you is from OCIR, but OCFO is running a parallel process. It's a little confusing.

Thanks,

Chris Orvin

EPA Office of Water

Resource Management Staff

202-564-0430

From: Orvin, Chris

Sent: Thursday, February 05, 2015 1:36 PM

To: Maier, Brent; Skadowski, Suzanne

Cc: Spraul, Greg; Fontaine, Tim (Fontaine.Tim@epa.gov); Woods, Terry (Woods.Terry@epa.gov)

Subject: FW: FY 2016 Appropriation Hearings Fact Sheets (Due February 17th)

Brent, Suzanne –

We got this request yesterday from OCFO on providing policy factsheets to brief the administrator. Under OW there is the topic "Cargill," which we aren't too familiar with, but think may be a Region 9 issue. Can you all draft a policy factsheet and send it our way, ideally by **noon next Tuesday, February 10**? We've got to get it reviewed through our management, including our Chief of Staff, and get those comments resolved by Feb 12.

I've attached an example of one of the factsheets we did last year, so you can see the format.

Thanks,

Chris Orvin

EPA Office of Water

Resource Management Staff

202-564-0430

From: Lindo, Talitha

Sent: Wednesday, February 04, 2015 11:28 AM

To: OCFO-SBO

Cc: OCFO-SBO-STAFF; OCFO-OB-Media Analysts; Terris, Carol; Williams, Maria; Volin, Phyllis; Nguyen, Khanh; Blake, Michelle; Beg, Gul; Ripley, Laura; Richardson, Vickie; Le, Madison; Blizzard, James; Walsh, Ed; Muse, Rebecca

Subject: FY 2016 Appropriation Hearings Fact Sheets (Due February 17th)

Senior Budget Officers,

OCIR is currently running a drill with Congressional Liaisons in both the Regions and HQ to produce fact sheets for the FY 2016 budget hearings (fact sheets are due to OCIR February 12). Attached is the list of topics for which OCIR is requesting fact sheets. If

there are additional topics that your office believes should be covered, please let us know and please provide fact sheets on those topics. Fact sheets are due in the OB Lotus Notes Database by noon on **February 17**.

As a reminder, in order to best prepare the Administrator for the appropriation hearings, your fact sheets should meet the following criteria (template attached):

- Limit fact sheets to **one** page in length.
- Include only **one** question per fact sheet.
- Use brief, **3-bullet lists** for talking points rather than lengthy paragraphs.
- Include resource information where applicable.

The hearing schedule is as follows:

February 25th – House Energy and Commerce

February 26th – House Appropriations

March 4th – Senate Environment and Public Works

March 25th – Senate Appropriations

If you have any questions or require additional information, please contact Talitha Lindo at 202-564-3964 or Rebecca Muse at 202-564-2978.

Regards,

Talitha Lindo

Program Analyst

OCFO Office of Budget

Formulation Team

202-564-3964